## What to do in case of a fire

If you discover a fire,

- Leave the fire area.
- Sound the fire alarm IMMEDIATELY by activating a red alarm pull station.
- Call the Fire Department by dialing 911.
- Tell them you are reporting a fire at

## 1234 Penn Avenue, NW

## Washington DC.

- Attempt to control the fire at your discretion with available fire equipment.
- Close doors behind you; leave the building by the nearest exit.
- Go to the designated assembly area.

If you hear a fire alarm,

- Leave your room immediately. Then leave the building by the nearest safe exit route.
- REMAIN CALM.
- Go to the designated assembly area.
- Do not go back to the building. The Fire Department will advise when it is safe to do so.