



Next Steps

Now that you've completed the course, where do you go from here?

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Next Steps

Congratulations, you have completed the course! Now, how are you going to keep on improving your writing? Here are a couple of things you can try.

- **Review your goals.** [Review your goals for this course](#), and determine whether you have achieved them or not. If you have, do something to celebrate this accomplishment. Tell a family member, friend, or colleague! Then assess your learning from the course. Think about your next steps to improve your writing
- **Create a plan.** Fill out the Personal Action Plan Worksheet on the next screen.
- **Take a tutorial.** Once you have successfully completed the course, you are eligible for one-on-one tutorials with a writing instructor in the World Bank's Writing and Speaking Skills Program. In tutorials, you will work on applying the course principles to a current report. Each tutorial is a live, one-hour session in which you will connect with the instructor by phone and webinar. Please contact [Elena Gontcharova](mailto:egontcharova@worldbank.org) (egontcharova@worldbank.org; 30923) to sign up for a tutorial.
- **Visit the website.** On the Intranet, visit the [website](#) of the Writing and Speaking Skills Program for further tips and resources on writing at the Bank.

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Personal Action Plan

Learners incorporate new behaviors more effectively on the job if they plan how to do so. To make the most of your learning, take a few minutes now to assess what you have learned and how you will continue the learning process. You will not submit this action plan; it is just for you.

REFLECTION



Reflection 12: Personal Action Plan

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